

Regular Meeting Minutes–July 2020

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, July 15, 2020 at 6:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

Present: Mayor Margaret Trujillo
Trustee Janie Portillo
Trustee Robert Sainz
Trustee Patrick Garcia
Trustee Jeni Alexander

Also present was Rebekah Bryant, Village Clerk and Attorney Jeff Rhodes

At 6:00 P. M. Mayor Margaret Trujillo called the meeting to order asking that all rise and join her in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

- 1.** Trustee Portillo made a motion to accept the agenda with the removal of item #14 Trustee Sainz seconded the motion. Motion carried.
- 2.** Valarie Delgado, Finance Officer requested to adopt Fiscal Year 20/21 Operating Budget, Resolution #2020-21-1. Trustee Sainz motioned, Trustee Portillo seconded the motion. All members voted aye. Motion passed.
- 3.** Valarie Delgado, Finance Officer requested to approve 4th quarter Fiscal year Financial Report ending on 6/30/2020, Resolution #2020-2021-3. Trustee Portillo motioned, Trustee Garcia seconded the motion. All members voted aye. Motion passed.
- 4.** Valerie Delgado, Finance Officer requested to approve Budget clean up for Fiscal Year 2019-20, ending on 6/30/2020, Resolution #2020-2021-3. Trustee Garcia motioned, Trustee Alexander seconded the motion. All members voted aye. Motion passed.
- 5.** Valerie Delgado, Finance Officer, requested to approve reimbursement policy for public officers and employees travel expenses for Fiscal Year 2020-21, Resolution #2020-2021-4. Trustee Portillo motioned, Trustee Sainz seconded the motion. All members voted aye. Motion passed.
- 6.** Rebekah Bryant, Village Clerk requested approval for Resolution #2020-2021-5, annual membership to the council of governments. Trustee Garcia said that it really is a good idea to be a member as we get many beneficial services to the Village. Trustee Garcia motioned, Trustee Alexander seconded the motion. All members voted aye. Motion passed.
- 7.** Rebekah Bryant, Village Clerk requested approval for Resolution #2020-2021-6 acceptance and approval for Fiscal Year 2019 Audit. Trustee Sainz motioned, Trustee Portillo seconded the motion. All members voted aye. Motion passed.
- 8.** Rebekah Bryant, Village Clerk requested approval for our annual inventory 2020-21. Rebekah presented the Mayor and Board with an inventory of every

department. Trustee Garcia said that he thinks this is the first time this has been done. He was very satisfied with it and thanked our office staff and all supervisors for getting this done. Trustee Portillo motioned, Trustee Alexander seconded the motion. All members voted aye. Motion passed.

9. Richard Guilez, Maintenance Supervisor asked for approval to purchase a flow meter for the water plant from the general fund. Richard explained why he was needing the part and that it was pretty crucial for the water plant to operate. Trustee Garcia motioned, Trustee Sainz seconded the motion. All members voted aye. Motion passed

10. Violet Norman, Senior Center Director asked to approve a pay raise of \$1.00 for the following employees: Michelle Dorame, Minnie Mendez and Monica Padilla. Violet explained to the board that her employees did not receive any raises that were given in January. She also stated that she has one less employee and she is not going to replace that individual because that position is not needed. Mayor Trujillo asked Violet if she was going to be able to handle the extra load from the terminated employee and she assured her that everything will be taken care of. Trustee Portillo motioned, Trustee Alexander seconded the motion. All members voted aye. Motion passed.

11. Margaret Trujillo, Mayor asked to approve a pay raise of \$1.00 for Senior Center Director Violet Norman. Trustee Garcia motioned, Trustee Alexander seconded the motion. All members voted aye. Motion passed.

12. Darrel Chavez, Police Chief asked to approve Peter Villa from probationary status to full time. Also asking for \$1.00 per hour raise based on 6 month probationary completion a merits. Chief Chavez expressed that Mr. Villa came into the Dept ready and willing to get the job done as he has many years of experience. Trustee Garcia motioned, Trustee Alexander seconded the motion. All members voted aye. Motion passed.

13. Darrell Chavez, Police Chief asked to approve Ezekiel Zamarripa from probationary status to full time. Also asked to approve a \$1.00 per hour raise based on 6 month probationary completion and merits. Chief Chavez expressed that Mr. Zamarripa has gone above and beyond what he has asked of him. He is a great asset to the police dept and he also is bi-lingual which helps out a lot. Trustee Sainz motioned, Trustee Alexander seconded the motion. All members voted aye. Motion passed.

14. Removed

15. Jan Jennings asked to address the various issues regarding the property at 1509 W. 2nd st. She wants removal of all physical structures, generators, and debris as it is a persistent source of visual and auditory pollution in a closely packed neighborhood. No motion and will be addressed later. Motion to postpone

by Trustee Portillo, Trustee Garcia seconded the motion. All members voted aye. Motion passed.

16. Peter Kauffman asked to connect his new construction facility "Tularosa Distillery" at 55 S. Bookout Rd. to the village water system. Peter Kauffman was represented by Lance Geist. Lance got Mr. Kauffman on the phone to explain what he was wanting to do. Mayor Trujillo was concerned about how much water they would be using. Mr. Kauffman explained he only needed the water for his building but not his outside facility. Mayor Trujillo asked how he was going to water his plants for his facility and he said he has a well. She asked if it's working properly and he didn't know. The Mayor and the board agreed they would want more information before they can make a decision. They advised Mr. Kauffman to get them more information and details on how much water he thought he would be using. Motion postponed to have a workshop on it, Trustee Garcia motioned for postponement, Trustee Portillo seconded the motion. All members voted aye. Motion passed.

17. Jeff Rhodes, Village Attorney asked for an executive session as per section 1-15-1(H) of the open meetings act to discuss pending litigation involving water rights. Trustee Garcia motioned for meeting, Trustee Alexander seconded the motion. All members voted Aye. Motion passed. Roll Call: Alexander (present) Garcia (present) Portillo (present) Sainz (present) No decisions were made.

18. Patrick Garcia, Trustee asked to amend ordinance 154 relating to recreational vehicles and pull trailers. Jeff Rhodes, Village Attorney said he will put together something so that they can get this amended and published. No motion needed.

19. Patrick Garcia, Trustee asked for a discussion involving the Tularosa Creek water. Discussion only.

20. Unscheduled Correspondence and Public Comments (3 minutes)
David Shields from Bohannon Houston spoke briefly on the water project and where we were at with it. He said they were wrapping things up and project was coming to and end.

21. Old Business:

22. New Business:

23. Adjourn: 8:22pm

Margaret Trujillo, Mayor

ATTEST: (seal)

Rebekah Bryant, Village Clerk