

Regular Meeting Minutes–June 15, 2022

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, June 15, 2022, at 6:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

Present: Mayor Margaret Trujillo
Trustee Janie Portillo-Absent
Trustee Patrick Garcia
Trustee Robert Sainz-Absent (present after agenda item 7)
Trustee Deborah Cooksey

Also present was Rebekah Bryant Village Clerk and Attorney Jeff Rhodes

At 6:00 P. M. Mayor Margaret Trujillo called the meeting to order asking that all rise and join her in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

- 1.** Trustee Garcia made a motion to accept the agenda, Trustee Cooksey seconded the motion. All members voted aye; motion carried.
- 2.** Unscheduled correspondence and public comments. None
- 3.** Rebekah Bryant, Village Clerk asked to approve Resolution #2021-2022-14 approving the FY 2021-2022 audit. Juan Garcia representing Auditors Beasley, Mitchell and Co. Certified Public Accountants did not show up for presentation. Trustee Garcia motioned to omit this item; Trustee Cooksey seconded the motion. All members voted aye; motions carried.
- 4.** Valarie Delgado, Finance Officer asked to approve Resolution #2021-2022-15 requesting the DFA and State of NM to approve the revised budget figures for certain line items in the Villages budget for fiscal year 2021-22. Trustee Garcia made a motion, Trustee Cooksey seconded the motion. All members voted aye; motion carried. Roll call was taken: Cooksey-present, Garcia-present, Portillo-Absent, Sainz-absent, Trujillo-present.
- 5.** Rebekah Bryant, Village Clerk asked to approve Resolution #2021-2022-16 authorizing the submission of intent to apply to the NM CDBG program application to DFA. Trustee Cooksey made a motion, Trustee Garcia seconded the motion. All members voted Aye; motion carried. Roll call was taken: Cooksey-present, Garcia-present, Portillo-Absent, Sainz-absent, Trujillo-present.

6. Rebekah Bryant, Village Clerk asked to approve the contract for the HELP NM Headstart program at the Community Center for the 2022-2023 school year. Trustee Cooksey made a motion, Trustee Garcia seconded the motion. All members voted aye; motion carried.

7. Deborah Cooksey, Trustee asked to amend the personnel policy regarding 50.02 use of municipal vehicles, tools etc. to include:

(1.) All vehicles that are used by employees, Mayor, and Trustees will print and sign their name on all gas receipts

(2.) All vehicles will maintain a log to be kept in each vehicle that will be filled out by the employee, Mayor, or Trustee every time they use the vehicle. Log will be signed by supervisor and turned in every week to the Tularosa Village office. Tularosa Village Office will keep a logbook for each vehicle to include milage log and maintenance log. Trustee Cooksey said that she had spoken with Valarie Delgado at village hall, and she provided her with several gas tickets to look through. Trustee Cooksey said that some receipts were done appropriately but several were missing milage, license plate numbers and were signed but some were unclear as to who had signed them. She recommended that the employees print their name and sign along with writing down their milage and license number that way we are transparent with who is getting the gas and where it is going. Trustee Garcia made a motion to approve number 1. All Vehicles that are used by employees, Mayor or Trustees will put the license plate number on all gas receipts, Trustee Cooksey seconded the motion. All members voted aye; motion carried.

8. Deborah Hernandez, Animal control Officer asked to amend a few sections in the Tularosa Code of Ordinances. Ordinance 95.02 Licensing Dogs; Tags and Collars. Ordinance 95.04 Restraint. Ordinance 95.16 Cruelty; Poisoning. Ordinance 95.17 Public Nuisances. Ordinance 95.31 Impoundment. Deborah stated that these are just revisions of the current ordinances with one new ordinance 95.17 Public Nuisances. Attorney Jeff Rhodes stated he would make changes to the ordinances and send a copy to village hall to be reviewed then we would take the steps to make the changes official to be voted on at an upcoming meeting. No action was taken.

9. Kevin Zamora, Individual asked for an extension of the sewer main to the 1st eastern residences of Utter Lane (419 Utter Lane), from the 1st manhole to the west direction down Utter Lane. Sam Duran, Manuel Duran, Abraham Pino and Ted Flores. Mr. Zamora explained that they had spoken with a contractor and got an estimate, and it would cost them \$80,000 to get the work done. He explained

that him and a few other residents are all tied into the same line which has caused them plumbing problems. Mayor Trujillo spoke stating that she had a conversation with Richard Guilez (Utility Supervisor) to see if that Village could do the work. Richard explained that the pipe he needed was out of stock everywhere so he would have to look into what he can do to find the necessary materials for the job. Richard explained that if the Village does the work, it would be less expensive, and we wouldn't have to go out and contract work. Trustee Garcia asked if we did do the work then we wouldn't have to go out and bid and it would be cheaper. Mayor Trujillo also stated to Mr. Zamora that if we were to apply for a grant to help with the costs than that would take a long time and she doesn't think that we should wait that long. She explained that we have the manpower to get the job done but the board would have to approve the work and the costs for the pipe to get this job done. Trustee Sainz stated that he is confused about why this is happening and why it was done like this from the beginning. Mr. Zamora said that it has been like this for 20 years now. Richard Guilez stated that he was going to look into the piping for this project and see what he can come up with. Mr. Duran asked if they could get ahold of a contractor to find the pipe and we could get it through the contractor to speed up the process. Mayor Trujillo explained that even contractors are having a hard time finding materials and even if we did go through them, it would cost a lot more money than doing it ourselves. Trustee Cooksey made a motion that the village would get the pipe for the manhole for the extension of the sewer main, work to be done by the village. Trustee Garcia seconded the motion. All members voted aye; motion carried.

10. Rebekah Bryant, Village Clerk asked to raise the Community Center rental fees to \$250.00 to rent and \$200.00 deposit. Rebekah stated that we currently only charge \$100.00 to rent and \$100.00 deposit. She also stated that other places that are for rent are charging double what we charge. Trustee Garcia asked Ralph Otero Custodial Supervisor how many people have rented the community center recently. Ralph explained that for the month of May it was reserved every weekend and has many upcoming reservations. Trustee Garcia asked if that would be a sufficient price for the rental. Ralph asked that we charge \$50.00 more if they want to rent the kitchen out as well. Trustee Garcia made a motion to charge \$250 for rental and \$300 to include the kitchen along with a \$200.00 deposit. Trustee Cooksey seconded the motion. All members voted aye; motion carried.

11. Margaret Trujillo, Mayor asked for confirmation of the termination of Joann Vullo from planning and zoning. Mayor Trujillo stated that she wanted to make it perfectly clear that Joann was a very talented lady, but she doesn't feel like planning and zoning was not the right fortay for her. She explained that the P&Z board members were a little taken back by what was going on during the meetings, but she could not concur as she wasn't in attendance. Mayor explained that since she was the one who appointed her than she must put her up for

termination as well. Trustee Garcia made a motion, Trustee Cooksey seconded the motion. Trustee Cooksey asked Joann if she had received any complaints herself as to what was happening. Joann said she had not received any complaints from anyone. She stated that Mayor Trujillo called after the last meeting and Trustee Portillo was on the call as well and Trustee Portillo told her that the reason was because she was trying to take over the meetings. Joann stated the only complaint she was aware of was hers when she was told to "shut up" during a meeting from Tom McKean. She stated that she would not be talked to like that, and that the next two meetings were fine. Trustee Cooksey asked why she was being let go. Mayor Trujillo explained that the P&Z board said they either she goes, or they go, and they will not work with. She said it's not like they don't want to work with her, but they can't work with her. Trustee Cooksey asked Tom McKean if and when they go to a site who all goes. Tom explained that he was the one who went. Trustee Cooksey asked if it was one meeting where the incident happened or only one. Tom explained it was everyone. Joann stated that it was a lie and she had witnesses. Trustee Cooksey asked if they could all get along and Tom stated either she goes, or they go. No members voted aye, Trustee Cooksey voted nay, Trustee Garcia and Trustee Sainz were neither for nor against. Motion is not carried.

12. Margaret Trujillo, Mayor asked for approval of the appointment of Katherine Tyler to Planning and Zoning. Trustee Cooksey made a motion, Trustee Sainz seconded the motion. All members voted Aye; motion carried.

13. Rebekah Bryant, Village Clerk asked for a \$1.50 raise for Trisha Brewer effective July 1, 2022. Trustee Garcia made a motion, Trustee Cooksey seconded the motion. All members voted Aye; motion carried.

14. Rebekah Bryant, Village Clerk asked for a \$1.00 raise for employees Sonya Gililand and Valarie Delgado effective July 1, 2022. Trustee Cooksey made a motion, Trustee Garcia seconded the motion. All members voted Aye; motion carried.

15. Ralph Otero, Custodial Supervisor asked for a \$1.00 raise for Randall Horton effective July 1, 2022. Trustee Sainz made a motion, Trustee Cooksey seconded the motion. All members voted Aye; motion carried.

16. Richard Guilez, Utility Supervisor asked for a \$1.00 raise for the following employees: Patrick Wooten, Dakota Dorame and Nash Kowatch effective July 1, 2022. Trustee Garcia made a motion, Trustee Cooksey seconded the motion. All members voted Aye; motion carried.

17. Richard Guilez, Utility Supervisor asked for a \$1.50 raise for Brett Saenz effective July 1, 2022. Trustee Sainz made a motion, Trustee Garcia seconded the motion. All members voted Aye; motion carried.

18. Margaret Trujillo, Mayor asked for a \$1.00 raise for the following employees: Patrick Maturino, Diadra Dugger, June Carrillo, Albert Barela, and Deborah Hernandez effective July 1, 2022. Trustee Cooksey made a motion, Trustee Sainz seconded the motion. All members voted Aye; motion carried.

19. Margaret Trujillo, Mayor asked for a \$1.50 raise for the following employees: Richard Guilez, Ralph Otero, Linda Vigil, Jesse Payan and Rebekah Bryant effective July 1, 2022. Trustee Cooksey made a motion, Trustee Sainz seconded the motion. All members voted Aye; motion carried.

20. Margaret Trujillo, Mayor asked to go into executive session per section 1-15-1(H) of the open meetings act to discuss personnel matters. Trustee Sainz made a motion to go into executive session, Trustee Garcia seconded the motion. All members voted Aye; motion carried.

Roll call was taken: Cooksey-present, Garcia-present, Portillo-Absent, Sainz-present, Trujillo-present. No action was taken. Executive session was from 6:56pm to 7:50pm. Trustee Garcia motioned to come back into regular session and Trustee Cooksey seconded the motion. All members voted Aye; motion carried.

21. Old Business: None

22. New Business: Trustee Cooksey said she found someone to come give the Village an estimate for a sound system for the courtroom.

23. Adjourn: Trustee Garcia made a motion to adjourn, Trustee Cooksey seconded the motion. All members voted Aye; motion carried meeting adjourned at 7:55pm.

Margaret Trujillo, Mayor

ATTEST: (seal)

Rebekah Bryant, Village Clerk