

Regular Meeting 12/16/2009

The Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, December 16, 2009 at 7:00 P. M. in the Court/Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

Present: Mayor Ray S. Cordova

Trustee Fred Tyler

Trustee Patrick Garcia

Trustee Thomas McKean

Trustee Gloria Sainz

Also in attendance was Village Attorney Jefferson Rhodes, Village Clerk Dianna Brusuelas-Guilez, Grants Coordinator Richard Gutierrez, Finance Officer Valarie Delgado and Accounts Payable/Payroll Clerk Monica Voorbach.

Mayor Ray S. Cordova called the meeting to order and asked that all rise and join him in the Pledge of Allegiance.

Item 1. Consideration of Agenda and Consent Agenda

Trustee Thomas McKean moved to consider the agenda and the consent agenda. Trustee Gloria Sainz seconded the motion

Roll Call Vote: Trustee Garcia, aye. Trustee McKean, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members voting in the affirmative.

Item 2. Unscheduled Correspondence and Public Comments

None

Item 3. Chris Masters-HELP New Mexico Inc.-Utilization of Head Start facilities, discussion/agreement

Mr. Chris Masters made his presentation at the workshop and will appear on next months agenda.

No action.

Item 4. Eulogio Chavez-Water service to 2211 La Luz Avenue

Trustee Thomas McKean moved to approve the water service at 2211 La Luz charging outside city limits rates. Trustee Fred Tyler seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee McKean, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members voting in the affirmative.

Item 5. Armando Salazar-Tree Trimming for Village 'safety pedestrian'

Mr. Salazar requested a contract with the village to trim the trees within the village. Mayor Cordova informed Mr. Salazar that the village would have to follow the procurement code and go out for bids and if the village does go out for bid he can submit one at that time.

Item 6. Mayor Cordova-Appointment of Reginald Ken Selman to Chief of Police with a salary increase to \$19.55

Trustee Gloria Sainz moved to approve the appointment of Reginald Ken Selman to Chief of Police with a salary increase to \$19.55 if funds are available and can be transferred from one line item to another.

Trustee Thomas McKean seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee McKean, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members voting in the affirmative.

Item 7. Mayor Cordova-Confirmation of Benny House to Regular Full-time status - Date of Hire 6//1/2009

Trustee Thomas McKean moved to approve the confirmation of Benny House to Regular Full-Time status and was seconded by Trustee Fred Tyler.

Roll Call Vote: Trustee Garcia, aye. Trustee McKean, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members voting in the affirmative.

Item 8. Monica Voorbach-Approval of awarding Irrigation Rights bid to highest bidder

Ms. Voorbach requested permission to award the Irrigation Water Rights to the highest bidder stating that the bids would be open on the 28th of December. Ms. Voorbach was advised to lease five of the bids.

Trustee Fred Tyler moved to approve awarding irrigation water rights to the highest five bidders. Trustee Thomas McKean added with a maximum of five water rights. Trustee Gloria Sainz seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee McKean, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members voting in the affirmative.

Item 9. Mayor Cordova-Approval of Temporary Employment Agreement for Susan Flores from January 1, 2010 to March 31, 2010 at \$10.00 per hour for no more than 20 hours

Trustee Fred Tyler moved to approve the temporary employment agreement for Susan Flores from January 1, 2010 to March 31, 2010 at \$10.00 per hour not more than 20 hours per week. Trustee Gloria Sainz seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee McKean, nay. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with three members voting in the affirmative and one member voting nay.

Item 10. Mayor Cordova-Approval of Temporary Employment Agreement for Armando Salazar from January 1, 2010 to March 31, 2010 at \$7.50 per hour for no more than 30 hours per week

Trustee Fred Tyler moved to approve the temporary employment agreement for Armando Salazar from January 1, 2010 to March 31, 2010 at \$7.50 per hour for no more than 30 hours per week with the stipulation that he get paid from the Community Center line item until the line item is exhausted then get paid from the maintenance yard for the remainder of the term. Trustee Thomas McKean seconded the motion.

Trustee Gloria Sainz asked if we should talk to the Department Head in the yard before.

Trustee Patrick Garcia asked if the yard supervisor had been informed. Mayor Cordova responded no that the supervisor was on vacation.

Roll Call Vote: Trustee Garcia, aye. Trustee McKean, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members voting in the affirmative.

Item 11. Trustee Thomas McKean-Request changes to Personnel Policy 20.01(C) 7th line down after Full-Time add 'Regular or Part-Time Regular'. On last sentence of 20.01(C) after Full-Time add 'Regular or Part-Time Regular'. On 20.01 (B) delete 'are paid a monthly salary'

Trustee Patrick Garcia moved to approve the changes and was seconded by Trustee Thomas McKean.

Roll Call Vote: Trustee Garcia, aye. Trustee McKean, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members voting in the affirmative.

Item 12. Old Business

None

Item 13. New Business

Trustee Patrick Garcia asked where we were on the budget. Village Clerk Dianna Brusuelas-Guilez responded that the village did not have the 1/12th reserve as required by the Department of Finance, the general fund has had to borrow \$20,000.00 from the utility fund to meet payroll and might have to borrow again since there are three pay periods in December. Ms. Brusuelas-Guilez also advised that the utility fund would probably not be paid until the Small Cities Assistance Fund money comes in which would be in March.

Mr. Christopher Jones requested gravel on Kissick Road and requested extending the sewer system to the east side of town.

Item 14. Adjourn

Trustee Thomas McKean moved to adjourn and was seconded by Trustee Gloria Sainz.

There being no further business to come before the board the meeting adjourned at 7:40 P. M.

The written minutes are the official minutes of the meeting. The recorded Compact Flash

are part of the minutes only for interpreting any ambiguity in the written minutes. When the minutes are approved and signed the written minutes are the official minutes of the meeting.

Ray S. Cordova, Mayor

ATTEST:

Dianna R. Brusuelas-Guilez, Village Clerk

Minutes approved by The Board of Trustees at the Regular Meeting of January 20, 2010.