

Regular Meeting-January 19, 2011

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, January 19, 2011 at 7:00 P. M. in the Court/Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

Present: Mayor Ray S. Cordova

Trustee Fred Tyler
Trustee Patrick Garcia
Trustee Joseph Lueras
Trustee Gloria Sainz

Also present was Village Attorney Jeff Rhodes, Richard Gutierrez Grants Coordinator and Dianna Brusuelas-Guilez Village Clerk.

At 7:02 P. M. Mayor Ray S. Cordova called the meeting to order asking that all rise and join him in the Pledge of Allegiance.

Item 1. Consideration of Agenda and Consent Agenda

Trustee Fred Tyler had a question on the expenses of Gannett Fleming the engineering firm. Mayor Cordova invited Trustee Tyler to the office to view the actual invoices and Mr. Rick Gutierrez explained that there is an engineering fee and as work is done they are paid at 25% or 35% etc.

Trustee Tyler also said he saw a payment to Lancon for the water line down Radio Road and wondered who were the other bidders on that line. Mr. Rick Gutierrez explained that since it was RD money and under \$100,000.00 they did not have to go out to bid and explained that State money and Federal money has different regulations.

Trustee Gloria Sainz asked to move item 10 to and make it 2A.

Trustee Patrick Garcia asked for clarification again on the RD Funding.

Trustee Fred Tyler requested to remove the whole list of bills from the consent agenda. Village Clerk Dianna Brusuelas-Guilez suggested to Trustee Tyler to remove only the bill in question and not all the bills. After much discussion Trustee Tyler withdrew his request to remove the bills list from the consent agenda and proceeded to moved to consider the Agenda and the Consent Agenda, moving item 10 and making it 2A.

Trustee Joseph Lueras seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the board voting in the affirmative.

Item 2. Unscheduled Correspondence and Public Comments

First to come before the Board was Ms. Henrietta Stockel asking for an update as to what is going to happen to the burned out house at 1006

Marshall. Attorney Jeff Rhodes explained that to start the process the Village would have to pass a Resolution. Trustee Fred Tyler asked if the Code Enforcement has issued a citation to the property owners. Mayor Cordova said he wasn't sure. Attorney Jeff Rhodes suggested that the village take pictures of the property and do some investigation so that a case can be built against the property because the resolution has to be based on some determination that the property constitutes a hazard. Mayor Cordova then asked the Village Clerk to remind him to assign an officer to start the investigation.

Next was Mr. Thomas McKean again asking about RUS funds also clarifying the bid process.

A citizen asked about the Head Start being placed at the Community Center, the response was that it would be some time before the building is available.

Trustee Fred Tyler thanked the Departments that provided the monthly reports.

Item 2A (previously item 10) Monica Voorbach-Request to lease two water rights at higher or equal bid from last bids received in December

Monica Voorbach appeared before the board stating that she leased out five village water rights in December, the village has seven, so she asked if she could lease the remaining two water rights at a price equal or higher than the highest bid that was received in December.

Trustee Patrick Garcia moved to lease the water rights equal to or higher than the highest bid.

Motion was seconded by Trustee Joseph Lueras.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 3. Information: Resignation of Joshua Puckett effective 12/13/2010

Mayor Ray S. Cordova announced the resignation of Joshua Puckett effective December 13, 2010.

Item 4. Evangeline Herrera/Brenda Barreras-Request to lower water bill, excessive water bill due to leak

Trustee Patrick Garcia moved to adjust the water bill to the Tier I outside village limit rates and was seconded by Trustee Gloria Sainz.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 5. Prestina Chavez-Move to Regular Full Time status and request salary increase for Benjie Betancur from \$9.00 to \$9.50 per hour - completion of 6 months probations

Trustee Gloria Sainz moved to approve Benjie Betancur to a regular Full time status and a salary increase from \$9.00 to \$9.50 per hour.

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Motion was seconded by Trustee Joseph Lueras.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 6. Mayor Cordova-Approve appointment of Patrick Wooten as Solid Waste Tech effective 12/16/2010 at \$11.00 per hour, probationary status for 6 months

Trustee Joseph Lueras asked if Mr.Wooten had a CDL. The response was yes.

Trustee Joseph Lueras moved to approve the appointment of Patrick Wooten as Solid Waste Tech effective 12/16/2010 at \$11.00 per hour on a 6 month probationary status.

Both Trustee Fred Tyler and Trustee Gloria Sainz seconded the motion.

Trustee Garcia asked if Mr. Wooten's supervisor was pleased with his work. The response was yes.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 7. Mayor Cordova-Approve Temporary Employment Agreement with Patrick M. Wooten from December 16, 2010 - March 31, 2011 with no more than 20 hours per week at \$7.50 per hour

Trustee Fred Tyler moved to approve Temporary Employment Agreement with Patrick M. Wooten from December 16, 2010 - March 31, 2011 with no more than 20 hours per week at \$7.50 per hour.

Trustee Joseph Lueras seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 8. Mayor Cordova-Approve Temporary Employment Agreement with Susan Flores from January 1, 2011 - March 31, 2011 with no more than 20 hours per week at \$10.00 per hour

Trustee Joseph Lueras moved to approve the Temporary Employment Agreement with Susan Flores from January 1, 2011 - March 31, 2011 with no more than 20 hours per week at \$10.00 per hour.

Trustee Gloria Sainz seconded the motion with the intention that she is under the employment other than the Municipal Court.

Mayor Cordova mentioned that Ms. Flores is also helping the Recreation in trying to get grants.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 9. Chief Ken Selman-Approve Matthew L. Mirabal as Regular Full time employee effective 01/04/2011 approve salary increase from \$10.00 to \$12.50 has completed Southern NM Law Enforcement Academy

Trustee Fred Tyler moved to approve Matthew L. Mirabal as Regular Full time employee effective 01/04/2011 approve salary increase from \$10.00 to \$12.50.

Trustee Joseph Lueras seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Trustee Tyler wondered if there should be something in writing that states if a person decides to go to a secondary academy other than the 'free one' in Santa Fe should it be an ordinance that they have to pay for it on their own. Attorney Jeff Rhodes said an ordinance is not necessary but the village can make policy.

Item 10. Monica Voorbach-Request to lease two water rights at higher or equal bid from the last bids received in December

Moved to item 2A

Item 11. Elougio Chavez-Request for Village Water at 2211 La Luz Avenue - outside village limits

Trustee Patrick Garcia moved to approve the request for village water at 2211 La Luz Avenue outside the village limits with outside village limit rates.

Motion was seconded by Trustee Joseph Lueras.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 12. Valarie Delgado-Approve Resolution 2010-2011-10 increasing the budget for various departments

Trustee Gloria Sainz moved to approve Resolution 2010-2011-10 and was seconded by Trustee Joseph Lueras.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 13. Valarie Delgado-Approve Budget Adjustment Request 2011-1 transfer from Cash Balance to Financial Administration

Trustee Gloria Sainz moved to approve Budget Adjustment Request 2011-1 transfer from cash balance to Financial Administration.

Trustee Joseph Lueras seconded the motion.

Trustee Tyler asked if this money was approved the prior year. The response was yes but it was just going to be spent this Fiscal Year.

Item 14. New Business

Trustee Joseph Lueras asked Mayor Cordova if Beth Crabbe had gotten a hold of him. Mayor Cordova said they had missed each others calls but did notice that they were starting to clean the Otero's Mini Market property. Mayor Cordova said he understood that Remax was in the process of putting that property up for sale.

Trustee Joseph Lueras asked about the culvert on 8th Street. Rick Gutierrez said he talked to Tim Duran who was going to get together with Robert Baca from the Ditch Corporation. Mayor Cordova said Mr. Baca was going to talk the the ditch commissioners about getting it replaced.

Trustee Patrick Garcia said that he wants to make sure the the village understands policy and protocol especially if something happens. Mayor Cordova said that a memo is going out to the employees.

Ms. Stockell asked to come before the board and payed a compliment to the Police Department and the Animal Control Officer in reference to a personnel incident. Ms. Stockell felt they were very reassuring in her situation.

Item 15. Old Business

Trustee Patrick Garcia also complimented John Montoya the Fire Chief and Officers Turner and Metzgar also on a family incident.

Trustee Gloria Sainz asked about the water lines on Pilar Chavez Lane and Mr. Castles sewer line, she was told they were looking into it.

Trustee Joseph Lueras asked about the old vehicles at the yard.

Item 16. Adjourn

Trustee Joseph Lueras moved to adjourn and was seconded by Trustee Gloria Sainz.

There being no further business to come before the board the meeting was adjourned at 8:05 P. M.

The written minutes are the official minutes of the meeting. The recorded Compact Flash are part of the minutes only for interpreting any ambiguity in the written minutes. When the minutes are approved and signed the written minutes are the official minutes of the meeting.

Ray S. Cordova, Mayor

ATTEST:

Dianna R. Brusuelas-Guilez, Village Clerk

Minutes approved by The Board of Trustees at the Regular Meeting of February 17, 2011