

Regular Meeting-July 17, 2013

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, July 17, 2013 at 7:00 P. M. in the Court/

Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa New Mexico.

Present: Mayor Ray S. Cordova

Trustee Patrick A. Garcia

Trustee Gloria R. Sainz

Trustee Fred O. Tyler

Trustee Joseph Lueras (by phone conference)

Absent: Village Clerk Dianna Brusuelas-Guilez

Also present was Village Attorney Jefferson Rhodes, Rick Gutierrez Grants

Coordinator and Monica Voorbach AP/Payroll Clerk .

At 7:04 P. M., Mayor Ray S. Cordova called the meeting to order asking that all rise and join him in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

Item 1. Consideration of Agenda and Consent Agenda

Trustee Patrick Garcia moved to consider the agenda and requested that items 3 through item 7 be made part of the Consent Agenda, move item 14 and make it item 1A. Trustee Fred Tyler seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 1A (previously item 14) Rick Gutierrez-Approve awarding engineering services to Bohannon Huston based on CES contract agreement on Water improvements

Bohannon Huston presented a preliminary estimated funding analysis for valve replacement and improvements to the raw water intake structure.

Trustee Fred Tyler asked if the automated system will alleviate overtime pay so employees will not have to go to the plant and take readings manually. It was explained that this phase of the project was to replace old water lines, valves and fire hydrants. Possibly Phase 3 would address the issue.

Trustee Patrick Garcia asked when the project would start. Rick Gutierrez said the CDBG funding is awarded in September and the project would start in the fall.

Item 2. Unscheduled Correspondence and Public Comments

Susan Flores said that in 2013 Keep Tularosa Beautiful received a \$12,000.00 grant and for 2014 received a \$23,700.00 grant which will be used at the Senior Center for landscaping and more trees at the Little League Park. Ms. Flores stated that the grant has a 25% match and asked the board for \$2,000.00

Ron Cooksey voiced concern over a tree that fell and requested it be removed because he feels it is a liability to his home. Mayor Ray Cordova said he would take a look at it.

Trustee Patrick Garcia said he was concerned about the diesel trucks turning by Christ Community Church when they realize they miss highway 54 and are going towards highway 70 and said the State Highway Department will be placing a sign directing traffic coming from Alamogordo showing the split of Highway 54 and Highway 70.

Trustee Fred Tyler said he would also like a sign showing that Fairview Avenue is a Dead End.

Trustee Patrick Garcia was also concerned about the street lights not working.

Item 3. Approval of Resolution 2013-2014-1 Final Budget approval contingent upon forthcoming changes from Department of Finance and Administration

Approved under Consent Agenda.

Item 4. Approval of Resolution 2013-2014-2 Approval of Year End Quarterly Report for Fiscal Year Ending June 30, 2013

Approved under Consent Agenda.

Item 5. Approval of Resolution 2013-2014-3 authorizing Ray S. Cordova, Mayor and Prestina Chavez, Senior Center Director as signatories and to enter into contract with the Non-Metro Area Agency on Aging

Approved under Consent Agenda.

Item 6. Approval of Resolution 2013-2014-4 authorizing and approving submission of a planning document to develop an asset management plan

Approved under Consent Agenda.

Item 7. Approval of Resolution 2013-2014-5 to continue as an active member of the Southeastern New Mexico Economic Development District/COG

Approved under Consent Agenda.

Item 8. Consider for Adoption Ordinance 248 granting a franchise and certain rights and privileges to Tularosa Basin Telephone Company

Trustee Fred Tyler moved to approve the Adoption of Ordinance 248 granting a franchise and certain rights and privileges to Tularosa Basin Telephone Company. Motion was seconded by Trustee Patrick Garcia

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Village Attorney Jefferson Rhodes stated that he has to publish the complete ordinance.

Item 9. Alan Baker-Shriner's Annual Rose Festival & Parade 2014-Permission to hold it at Veteran's Park-Community Center and Field. Request village support with "Porta-Johns" Weekend of May 31st and June 1st

Mr. Alan Baker asked to revise his request to include May 30 for the Rose Festival and asked about having some kind of carnival and to use the village logo on the advertisements and the village supplying 4 "porta johns".

Trustee Patrick Garcia moved to approve and was seconded by Trustee Gloria Sainz.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 10. Dianna Brusuelas-Guilez-Request permission to go out to bid for a 2012 or 2013 Server and two computers, no more than \$15,000.00

Trustee Patrick Garcia moved to approve the request from Dianna Brusuelas-Guilez for a new server and two computers. Trustee Fred Tyler seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 11. Mayor Ray S. Cordova-Approval of Temporary Employment Agreement with Susan Flores as per Chapter II, Section 20.01, Paragraph E of the Village of Tularosa Employee Personnel Policy at \$11.00 per hour

Trustee Gloria Sainz moved to approve the Temporary Employment Agreement with Susan Flores. Motion was seconded by Trustee Fred Tyler.

Roll Call Vote: Trustee Garcia, nay. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with three members of the Board voting aye and one member voting nay.

Item 12. Mayor Ray S. Cordova-Approval of Temporary Employment Agreement with Patrick Wooten as per Chapter II, Section 20.01, Paragraph E of the Village of Tularosa Employee Personnel Policy at \$10.75 per hour

Trustee Glorian Sainz moved to approve the Temporary Employment Agreement with Patrick Wooten. Motion was seconded by Trustee Patrick Garcia.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 13. Rick Gutierrez-Approve 2013-2014 Co Operative Agreement

Trustee Fred Tyler moved to approve the 2013-2014 Co Operative Agreement.

Trustee Gloria Sainz seconded the motion.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members of the Board voting aye.

Item 14. Rick Gutierrez-Approve awarding engineering services to Bohannon Huston based on CES contract agreement on water improvements (moved to Item 1A)

Item 15. Rick Gutierrez-Approve hiring of Gabriel Cisneros as a lobbyist for 2013-2014, 30 day legislative session

Trustee Fred Tyler moved to approve the hiring of Gabriel Cisneros as a lobbyist.

Trustee Gloria Sainz asked about the \$30,000.00 payment. Rick Gutierrez said it would be \$30,000.00 plus Gross Receipts Tax.

Trustee Fred Tyler then voiced concern because the contract has no amounts in it and made a motion to include a \$20,000.00 limit.

After much discussion Trustee Patrick Garcia asked Trustee Fred Tyler to recall his motion. Trustee Fred Tyler then recalled his motions.

Trustee Patrick Garcia and Mayor Ray Cordova then requested a Special Meeting.

Item 16. Trustee Fred Tyler-Revisit agenda item requiring Michael Gaston to change work hours-Request changing back to original

Trustee Fred Tyler moved to approve the work hours of Michael Gaston to return to his original hours from 6:00 a.m. to 4:00 p.m., 10 hour days.

Trustee Gloria Sainz seconded the motion.

Trustee Patrick Garcia stated he would approve if Mr. Gaston reports to Ralph Otero after finishing his Solid Waste routes.

Roll Call Vote: Trustee Garcia, aye. Trustee Lueras, nay. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with three members of the Board voting aye and one member voting nay.

Item 17. Trustee Patrick Garcia-Discussion on how to increase pay for police officers

Trustee Patrick Garcia discussed looking over the budget again to see how to increase the pay for the Police Department.

Trustee Garcia also asked to have the field employees interested in taking classes for the Water and Wastewater Operation and taking the Level I test to get certified.

Item 18. Old Business

None

Item 19. New Business

None

Item 20. Adjourn

Trustee Fred Tyler moved to adjourn

There being no further business to come before the Board the Regular Meeting of July 17th adjourned at 8:20 P. M.

Ray S. Cordova, Mayor

ATTEST:

Dianna R. Brusuelas-Guilez, Village Clerk

The written minutes are the official minutes of the meeting. The recorded Compact Flash are part of the minutes only for interpreting any ambiguity in the written minutes. When the minutes are approved and signed the written minutes are the official minutes of the meeting.

Minutes approved by The Board of Trustees at the Regular Meeting of August 21, 2013.