

Regular Meeting – July 15, 2015

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, July 15, 2015 at 7:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

Present: Mayor Ray S. Cordova
Trustee Patrick A. Garcia
Trustee Robert Sainz
Trustee Ronald S. Cooksey
Trustee John 'Ray' Telles

Also present was Village Attorney Jefferson Rhodes, Grant Coordinator Richard Gutierrez and Village Clerk Dianna Brusuelas-Guilez.

At 7:00 P. M. Mayor Ray S. Cordova asked everyone present to rise and join him in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

1. Consideration of Agenda and Consent Agenda

Trustee Patrick Garcia moved and was seconded by Trustee Robert Sainz to consider the agenda and the consent agenda.

Roll Call Vote: Trustee Cooksey, aye. Trustee Garcia, aye. Trustee Sainz, aye. Trustee Telles, aye. Motion carried with all members of the board voting aye.

2. Unscheduled Correspondence and Public Comments (3 minutes)

First to come before the Mayor and Members of the Board was Mr. Albert Mendez saying that he was on the June agenda but was unable to attend and requested to get placed on the August agenda. Mr. Mendez was informed that he would have to follow the same process and go to the office to fill out the form and give it to the clerk. Trustee Robert Sainz reminded him that the Request for Inclusion on agenda has to be in the office the Wednesday before the meeting.

3. Approval of Resolution 2015-2016-1 Final Operation Budget

Trustee Patrick Garcia moved to approve Resolution 2052016-1 Final Operating Budget. The motion was seconded by Trustee John 'Ray' Telles.

Roll Call Vote: Trustee Cooksey, aye. Trustee Garcia, aye. Trustee Sainz, aye. Trustee Telles, aye. Motion carried with all members of the board voting aye.

4. Approval of Resolution 2015-2016-2 Final Quarter Financial Report Year End June 30, 2015

Trustee Ronald Cooksey moved to approve Resolution 2015-2016-2 Final Quarter Financial Report, with the knowledge that there will be clean-up Budget Adjustments as part of the

4th Quarterly Report ending June 30, 2015. Trustee John 'Ray' Telles seconded the motion.

Roll Call Vote: Trustee Cooksey, aye. Trustee Garcia, aye. Trustee Sainz, aye. Trustee Telles, aye. Motion carried with all members of the board voting aye.

5. Estella Guerra-Request sewer line to be installed on Rita Lopez Lane

Mr. Rudy Guerra, Estella Guerra's son, spoke on behalf of Ms. Guerra asking how long it would take to get funding to extend service up Rita Lopez Lane. Mayor Ray Cordova said that the village was getting figures from a contractor but at this point there was no funding available. Mayor Cordova said they would ask the legislators for funding when they meet again. It was determined that 6 homes were impacted. No action was taken.

6. Rick Gutierrez-Discussion of current funding and future funding

There was discussion of the village's availability of another water loan payment. Rick Gutierrez said the village got approved for Colonias Infrastructure Funding in the amount of \$88,000 which consists of a 10% loan in the amount of \$8,800.00, the payment would be around \$452.00. Mr. Gutierrez said there was also a possibility that additional funding would soon be available but the payment capacity for the loan portion was not there and wondered what the Mayor and the Board wanted to do. It was decided to talk to the New Mexico Finance Authority for recommendations.

7. Rick Gutierrez-Approval to re-hire lobbyist, Gabriel D. Cisneros dba Universal Professional Services 2015-2016 Legislative Session, for \$32,212.50

Trustee Patrick Garcia moved to approve the re-hiring of Gabriel D. Cisneros as the villages lobbyist for the 2015-2016 Legislative Session for \$32,212.50. Trustee John 'Ray' Telles seconded the motion.

Roll Call Vote: Trustee Cooksey, aye. Trustee Garcia, aye. Trustee Sainz, aye. Trustee Telles, aye. Motion carried with all members of the board voting aye.

8. Robert Sainz-Amend to motion voted on 6/17/2015 pertaining to Keep Tularosa Beautiful Grant

Trustee Robert Sainz voiced concern about the amount of the \$12,000.00 grant that was budgeted to travel. Trustee Sainz felt \$3,500.00 of a \$12,000.00 grant was excessive and moved to accept the grant with an amendment to the budget decreasing the \$3,500.00 travel to \$1,000.00. Trustee Patrick Garcia seconded the motion.

Roll Call Vote: Trustee Cooksey, aye. Trustee Garcia, aye. Trustee Sainz, aye. Trustee Telles, aye. Motion carried with all members of the board voting aye.

9. Fire Chief John Montoya-Request to include 2nd Main Fire Station in the village limits

Fire Chief John Montoya asked what the steps needed to be taken to annex the 2nd Main

Fire Station located on Central Avenue. Trustee Patrick Garcia said his concern was doing a flag pole annexation. Fire Chief Montoya was asked to take a survey of the people in that area to see if they would like to be part of the village limits and then the village would proceed. Fire Chief Montoya was advised to go to the County Assessors Office and get a list of the property owners in that area.

9A. Consider for Adoption Ordinance 253 amending Chapter 156 of Title XV providing for Flood Damage Prevention and to Publish by Title & Subject matter

Trustee Patrick Garcia moved to consider for adoption Ordinance 253 amending Chapter 156 of Title XV providing for Flood Damage Prevention and to Publish by Title & Subject Matter. Trustee John 'Ray' Telles seconded the motion.

Roll Call Vote: Trustee Cooksey, aye. Trustee Garcia, aye. Trustee Sainz, aye. Trustee Telles, aye. Motion carried with all members of the board voting aye.

10. Old Business

Trustee Patrick Garcia asked the Mayor about the trees in and around the village. Several people have voiced concerns since the village is not in the business of trimming trees and wondered what the Mayor's take was. Mayor Cordova said there is a gentleman coming into town and the village could put the villager's in contact with him, he is licensed and insured.

Susan Flores, Keep Tularosa Beautiful volunteer spoke to the Mayor and the Board saying that if you are not a Keep America Beautiful affiliate you do not get travel funds only Keep America Beautiful affiliates get travel money and are allowed to put up to \$5,000.00 travel money into grants. Ms. Flores said that you were not allowed to adjust the budget. Another requirement of the grant is a 25% match which she lists her volunteer hours as in-kind. Ms. Flores gave an example of otero county, they cannot add travel money to their grant because they are not a Keep America Beautiful affiliate. Trustee Robert Sainz said he would like a work session with Andrea from the state. Ms. Flores said she would be too busy when she comes in August because she is traveling throughout the state.

11. New Business

Trustee Ronald Cooksey addressed the village Attorney Jefferson Rhodes on a question of volunteer EMT's that are employed by the village and respond to EMT calls during working hours. Should they be docked for the hours spent on the EMT call. Attorney Jeff Rhodes said he has placed a call to Ed Zendall Risk Services Director from the New Mexico Municipal League. Mr. Rhodes says his concern is the Liability and who would pay Workman's Comp should someone get hurt. If they are not clocking out then they are on our time but yet they are EMT;s for Bent Fire Department, simplest thing is for them to clock out.

David Shields, Bohannon-Huston, gave an update on projects. Mr. Shields said the 2nd Main Fire Station is complete. The Water Project had a walk through with the Mayor last week and it looks good. Phase II and Phase III Water Treatment with RMCI is moving along, the contracts have been signed and approved with a possible start date of September, October. Trustee Ronald Cooksey asked about the Scada System where the plant can be monitored from a laptop. Mr. Shields advised that that would take place near the end of the project depending on the money.

Trustee Ronald Cooksey asked Mayor Ray S. Cordova about the overtime being paid out and what has been done about it. Mayor Cordova said it has been dropped because one of the Operators retired and now the village only has one Operator. It was suggested that if the work weekend duty they can have Monday off. Mayor Cordova said that was a possibility. Mayor Cordova said he was waiting for a timeline from Plant Operator Ray Ramos to see when Richard Guilez would be ready to take his Level I test. Trustee Cooksey also wondered why the village needs to have two people on standby on weekends, why not just use one.

Mr. David Shields spoke once again saying that to get any funding all communities are going to be in need of different plans such as Asset Management Plan, Emergency Action Plan, Water Conservation Plan etc. Mr. Shields said he has a proposal for the village for a Water Conservation Plan stating that the village will have to look for funding for all these required plans. Mr. Shields said he would submit his proposal soon.

Mayor Ray Cordova said Trustee Sainz reminded him to announce and invite everyone to the Candle Light vigil for the Downwinders at the Little League Baseball park on Saturday, July 18th at 8:00 P.M.

12. Adjourn

Trustee Robert Sainz moved to adjourn. Motion was seconded by Trustee John 'Ray' Telles. There being no further business to call before the board the meeting adjourned at 8:17 P. M.

Ray S. Cordova, Mayor

ATTEST:

Dianna R. Brusuelas-Guilez, Village Clerk

The written minutes are the official minutes of the meeting. The recorded Compact Flash are part of the minutes only for interpreting any ambiguity in the written minutes. When the minutes are approved and signed the written minutes are the official minutes of the meeting.

Minutes approved by The Board of Trustees at the Regular Meeting of August 19, 2015.