

## **Regular Meeting-June 19, 2013**

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, June 19, 2013 at 7:00 P. M. in the Court/Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

**Present:** Mayor Ray S. Cordova

Trustee Fred O. Tyler

Trustee Patrick A. Garcia

Trustee Gloria R. Sainz

**Absent:** Trustee Joseph Lueras

Also present was Village Attorney Jefferson Rhodes, Rick Gutierrez, Grants Coordinator, Monica Voorbach AP/Payroll Clerk as well as Dianna Brusuelas-Guilez Village Clerk.

At 7:03 P. M. Mayor Ray S. Cordova called the meeting to order asking that all rise and join him in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

### **Item 1. Consideration of Agenda and Consent Agenda**

Trustee Fred Tyler moved to approve the agenda and consent agenda and was seconded by Trustee Gloria Sainz.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

### **Item 2. Unscheduled Correspondence and Public Comments**

First to come before the Board was Guadalupe Fuentes speaking about the dead trees all around Tularosa. A limb recently fell on his son's truck on 1st Street and wondered if the village would remove three limbs. Village Attorney Jeff Rhodes said that it depends what is written on the plat and if the village owns the right of way. If a property is surveyed and the tree is out of the survey line then it probably belongs to the village if it is in our right-of-way.

### **Item 3. Mary Ann Burr-Southeastern NM Economic Development District SERPO transportation activity**

Mary Ann Burr presented a packet to the Mayor and the Board and presented an update on all New Mexico Department of Transportation's programs and projects. Mayor Ray Cordova showed an interest on the Highway Safety Improvement Program referencing the trees and safety. Mayor Cordova wondered if we could apply for funding to trim the trees.

Ms. Burr said she would check into that. The Mayor also mentioned concern on the North side of town at the Y where highway 54/70 intersect.

**Item 4. Mary Ann Cotten/Harry Mendez-BEH Drug Screening-Employee Drug Screening Contract**

Mr. Harry Mendez representing BEH asked for an increase on one of the tests on the current contract which would increase the Rapid Response Test from \$25.00 to \$31.75.

Trustee Fred Tyler moved to approve the increase. Trustee Gloria Sainz seconded the motion.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 5. D. A. Hall-Fire Chief Behavior**

No show.

**Item 6. Dianna Brusuelas-Guilez-Approval of Memorandum of Agreement between the New Mexico Department of Health and the Village of Tularosa**

Trustee Patrick Garcia moved to approve the Memorandum of Agreement with the New Mexico Department of Health and the Village of Tularosa. Trustee Fred Tyler seconded the motion.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 7. Randy Borrer/Jolie Jones-Prospective purchase of village owned lot next to Tularosa Community Church, 101 Central**

Mr. Randy Borrer representing the Tularosa Community Church presented the village with a proposal to purchase a lot owned by the village at 101 Central next to the church.

Trustee Fred Tyler asked what had to be done to sell the property.

Attorney Jeff Rhodes said there was a statutory process which involves an appraisal then whatever the appraisal price is, depends on how you will be able to sell it.

Trustee Patrick Garcia said he would like to put a hold on the matter and discuss what future plans the village has for the property and proceeded to move to table the issue and order an appraisal. Trustee Gloria Sainz seconded that motion.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 8. Rick Gutierrez-Approve projects in priority order for 2014-2015 Legislative Session**

Mr. Rick Gutierrez asked to remove the item.

**Item 9. Rick Gutierrez-Approve award of Wastewater Lagoon Liner installation to Lancon, Inc as per Gannett Fleming West's recommendation**

Trustee Patrick Garcia moved to approve the award of the Wastewater Lagoon liner installation. Motion was seconded by Trustee Fred Tyler.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 10. Valarie Delgado-Approval of Resolution 2012-2013-16 Budget Increases**

Trustee Patrick Garcia moved to approve the resolution, motion was seconded by Trustee Gloria Sainz.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 11. Valarie Delgado-Approval of End of Year Budget Adjustment Request 2012-2, for all departments**

Village Clerk Dianna Brusuelas-Guilez explained that these were clean-up adjustments and there would be some more adjustment's in July once the 2013 fiscal year ends.

Trustee Fred Tyler moved to to approve BAR 2012-2. Motion was seconded by Trustee Patrick Garcia.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 12. Approval of Tularosa Senior Program Policies and Procedures (tabled from meeting of May 15, 2013)**

Trustee Patrick Garcia moved to approve Attorney Jeff Rhodes version of the policies and procedures and was seconded by Trustee Fred Tyler.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 13. Trustee Patrick Garcia-Build restrooms at James Vigil Park and assign one person to clean everyday**

Trustee Patrick Garcia said he feels the village has money available to build at least one restroom from the money that was going to be used to purchase a village vehicle and is no longer going to be used for that. Trustee Garcia feels that the first park that should be addressed is the James Vigil Park behind city hall.

Mayor Cordova asked Rick Gutierrez to see what \$24,000.00 could build. Trustee Garcia said the village could possibly use the village maintenance personnel to do some of the work since it was the understanding that one of the employees has a GB-98.

Trustee Patrick Garcia made a motion to use the set aside money, roughly \$24,000 to build restrooms at James Vigil Park with village personnel assisting to defray some of the cost. Trustee Gloria Sainz seconded the motion.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 14. Trustee Patrick Garcia-Summer hours remain the same for Field employees-7:00 A. M. to 5:00 P. M. Monday thru Thursday & 8:00 to 12:00 P. M. on Fridays**

Trustee Patrick Garcia moved to continue maintenance personnel's hour's as scheduled year round and not have different summer hours and to include Mike Gaston's hours the same as Village employees and if he is not working Solid Waste he is to work with Ralph or Tim.

Trustee Fred Tyler seconded the motion.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, nay. Trustee Tyler, aye. Motion carried with two members voting aye and one member voting nay.

**Item 15. Trustee Patrick Garcia-Request to start water line and fire hydrant on Pilar Chavez Lane**

Trustee Patrick Garcia said this was brought up a year ago by Trustee Gloria Sainz and that there was an estimate of about \$5,892.21, the estimate would not go through all of Pilar Chavez Lane but to where Matias Chavez lived.

Mayor Ray Cordova said he and Rick have been on the road to Santa Fe, Mesilla and Albuquerque for grant awards and this problem would be addressed with some of these grants including replacing valves, filters and updates at the Water Plant. Trustee Garcia thanked Rick for having contacts and knowing those people.

Trustee Garcia moved to use CDBG and/or Colonias monies for a water line in the back part of Pilar Chavez Lane and replacement or repairs of fire hydrants. Trustee Gloria Sainz seconded the motion.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 16. Trustee Patrick Garcia-Discuss pay increases for Police Officers**

Trustee Patrick Garcia moved to table until he could visit with the Chief to see how much money was needed and to discuss various methods of coming up with the money. Trustee Gloria Sainz seconded the motion.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 17. Dianna Brusuelas-Guilez-Authorization for publication of Notice of proposed Ordinance to renew Franchise Agreement with Tularosa Basin Telephone Company and to publish by Title & Subject Matter**

Trustee Patrick Garcia moved to approve and was seconded by Trustee Fred Tyler.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with all members present voting aye.

**Item 18. Old Business**

None

**Item 19. New Business**

None

**Item 20. Adjourn**

Trustee Fred Tyler moved to adjourn. Motion was seconded by Trustee Gloria Sainz.

There being no further business to come before the board, the meeting adjourned at 8:50 P. M.

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Ray S. Cordova, Mayor

ATTEST:

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Dianna R. Brusuelas-Guilez, Village Clerk

The written minutes are the official minutes of the meeting. The recorded Compact Flash are part of the minutes only for interpreting any ambiguity in the written minutes. When the minutes are approved and signed the written minutes are the official minutes of the meeting.

Minutes approved by The Board of Trustees at the Regular Meeting of July 17, 2013.

