

The Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, May 19, 2010 at 7:00 P. M. in the Court/Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

**Present:** Mayor Ray S. Cordova

Trustee Fred Tyler

Trustee Joseph Lueras

Trustee Gloria Sainz

Also in attendance was Village Attorney Jeff Rhodes, Richard Gutierrez Grants Coordinator, Monica Voorbach Payroll A/P Clerk, as well as Dianna Brusuelas-Guilez Village Clerk.

Mayor Ray S. Cordova called the meeting to order and asked that all rise and join him in the Pledge of Allegiance.

### **Item 1. Consideration of Agenda and Consent Agenda**

Trustee Fred Tyler moved to consider the Agenda and the Consent Agenda. Motion was seconded by Trustee Gloria Sainz.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with an affirmative vote by all members.

### **Item 1A. Unscheduled Correspondence and Public Comments**

Thomas McKean invited all to the Veteran's Memorial Celebration on May 31 at 11:30.

Next to come before the board was Melissa Mackechnie with a complaint against village employees who use village equipment for personal use saying this has gone on for years. Mayor Cordova asked Ms. Mackechnie to bring it to his office in the form of a complaint, naming the employee or employees, the specific incident with witnesses and dates and time.

Judge Timothy Flores requested a moment of silence for the passing of Demetrio Montoya the villages former Mayor.

Judge Flores also announced that he would like to have an Ice Cream Social sometime in August before school starts again stating that he has gotten everything donated but is requesting from the village a little bit of extra police patrol.

Susan Flores announced that she deposited \$10,000.00 from the UPS grant into the Keep Tularosa Beautiful account to build a park behind the Little League Field.

## **Item 2. Election of Mayor Pro Tem**

Trustee Gloria Sainz moved to nominate Trustee Patrick Garcia as Mayor Pro Tem. Motion was seconded by Trustee Fred Tyler. Trustee Patrick Garcia proceeded to nominate Trustee Fred Tyler. Trustee Tyler respectfully withdrew. Mayor Ray Cordova then appointed Trustee Garcia as Mayor Pro Tem.

**Roll Call Vote:** Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Trustee Garcia did not vote. Motion carried with three ayes.

## **Item 2B. Approval of 2010-2011 "Interim Budget"**

Trustee Gloria Sainz moved to approve the 2010-2011 Interim Budget and was seconded by Trustee Fred Tyler.

Trustee Patrick Garcia asked if this was final, the response was no, this was only the interim. Village Clerk Dianna Brusuelas-Guilez advised that they had checked with Department of Finance and the Village Board could meet again between the Interim and the Final which is due in July to make changes if they would like.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with an affirmative vote by all members.

## **Item 3. Richard Gutierrez-Approval to go forward with Median Project**

Mr. Richard Gutierrez reported that he spoke to the Fire Chief and Fire Chief John Montoya would like the part of the highway in front of the Fire Department as it is. Mr. Gutierrez said he then spoke to a representative of the State Highway Department and they had no problem with the Fire Chief's request and will alter the plans. Mr. Gutierrez also talked to Mr. Bob Kurtz about a crosswalk or traffic signal in front of the Catholic Church and Mr. Kurtz said he would stop by in the near future to discuss.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with an affirmative vote by all members.

## **Item 4. LANCON-503 Rosita Circle-Approve Building Site Permit for new construction**

Trustee Fred Tyler moved to approve the Building Site Permit for Lancon at 503 Rosita Circle. Trustee Joseph Lueras seconded the motion.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with an affirmative vote by all members.

**Item 5. LANCON-1011 Clayton-Approve addition 1,486 Sq. Ft.**

Trustee Gloria Sainz moved to approve the addition for Lancon at 1011 Clayton and was seconded by Trustee Fred Tyler.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with an affirmative vote by all members.

**Item 6. Information: Possible FY Dividend Credit of \$11,530.00 if the required safety credit hours are met by employees, mayors, managers & supervisors**

Village Clerk Dianna Brusuelas-Guilez informed the Mayor and Board about the importance of Safety training for employees because of the credit that is received on the billing if required hours are met and if the modifier is below 1.0 on workman's comp we get the credit. Ms. Brusuelas-Guilez also advised that Chris Jones from Tularosa Basin Telephone Company was trying to get his power point approved by the Villages Safety Counselling to get credit hours towards next years hours.

**Item 7. Information: Monica Voorbach-De'Aun Willoughby, CPA, will conduct the audit for FY 2009-2010**

Monica Voorbach, Payroll/AP Clerk advised that De'Aun Willoughby would be conducting the audit again since the village awarded her a three year contract.

**Item 8. Chief Ken Selman-Request confirmation of Mary Cain to Regular Full-Time employee, date of hire 9/14/2009 has successfully completed the NM Telecommunicator's Academy and her probation, request salary increase from \$8.50 to \$9.00 as per Section 80.01 Village Personnel pay scale policy**

Trustee Gloria Sainz moved to approve and was seconded by Trustee Joseph Lueras.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with an affirmative vote by all members.

**Item 9. Consideration of Adoption of Ordinance 240 amending Section 50.16 (C) adjusting rates for certain collections by the village**

Trustee Patrick Garica moved to consider the adoption of Ordinance 240 and Publish by Title and Subject Matter. The motion was seconded by both Trustees Joseph Lueras and Gloria Sainz.

**Roll Call Vote:** Trustee Garcia, aye. Trustee Lueras, aye. Trustee Sainz, aye. Trustee Tyler, aye. Motion carried with an affirmative vote by all members.

**Item 10. Does the village want to adopt the TULIP Program when renting the Community Center**

It was decided not to take action until more information is researched.

**Item 11. Old Business**

Trustee Fred Tyler passed out information about the creek and the culvert. Nothing will be done until the Ditch Corporation asks for a letter of support.

Trustee Fred Tyler passed out forms that he got from the City of Alamogordo and will be using as liaison to the Code Enforcement then spoke about an administrative fee. Attorney Jeff Rhodes reminded Trustee Tyler that Alamogordo is home ruled so he would have to check if the village is allowed to charge an administrative fee.

Trustee Fred Tyler reminded that the Village yard needs to be attended to.

Trustee Patrick Garcia asked about the old equipment at the Village yard and wondered when the village would have a sale.

**Item 12. New Business**

None

**Item 13. Adjourn**

Trustee Joseph Lueras moved to adjourn, Trustee Gloria Sainz seconded the motion. The meeting adjourned at 7:57 P. M.

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Ray S. Cordova, Mayor

ATTEST:

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Dianna R. Brusuelas-Guilez, Village Clerk

The written minutes are the official minutes of the meeting. The recorded Compact Flash are part of the minutes only for interpreting any ambiguity in the written minutes. When the minutes are approved and signed the written minutes are the official minutes of the meeting.

Minutes approved by The Board of Trustees at the Regular Meeting of June 16, 2010.