

## **Regular Meeting Minutes–December 17, 2025**

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, December 17, 2025, at 6:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

**Present:** Mayor Deborah Cooksey  
Trustee Patrick Garcia  
Trustee Robert Sainz-Absent  
Trustee Manuel Brusuelas  
Trustee Mark Garwood

Also present was Rebekah Bryant Village Clerk

At 6:00 P. M. Mayor Deborah Cooksey called the meeting to order asking that all rise and join her in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

**1.** Trustee Garcia made a motion to accept the agenda; Trustee Garwood seconded the motion. All members voted aye; motion carried.

**2.** Unscheduled Correspondence:

Larry Berry: Stated that they have set up a deal around Lincoln and Otero County to set up a regional rehab and are trying to establish a need for it and the best location. The meeting for Tularosa will be Friday December 17<sup>th</sup> at 6pm. Also, he sees the agenda where the village will be giving incentive pay to employees and wanted to make sure that Vivian was a part of that.

Raul Robles: Stated that he is running for Otero County Sheriff and wanted to share a little about himself. He stated that he has 23 years of experience he started in 2002 with NMSP and was with them for about 14 years. His priority with Otero County is public safety. He has been with Otero County Sheriffs for about 9 years patrolling down in Chapparal.

**3.** Rebekah Bryant, Village Clerk asked to approve a pay raise for Kimberly Pilcher in the amount of \$1.50. Rebekah stated that Kim will be taking over the accounts payable as well as the payroll position. Trustee Brusuelas made a motion; Trustee Garcia seconded the motion. All members voted Aye; motion carried.

Roll call: Brusuelas-Aye, Garcia-Aye, Garwood-Aye,

**4.** Deborah Cooksey, Mayor asked to approve a one-time incentive pay in the amounts of \$350.00 for 7 employees, \$300.00 for 27 employees, \$200.00 for 1 employee, \$150.00 for 3 employees, \$75.00 for 1 employee and \$50.00 for 1 employee. Trustee Garwood made a motion; Trustee Brusuelas seconded the motion. All members voted Aye; motion carried.

**5.** Anna Vigil, Senior Center Director asked to approve a pay raise for Clarissa Betancur in the amount of \$1.00. Trustee Garcia made a motion; Trustee Garwood seconded the motion. All members voted Aye; motion carried.

**6.** Geraldine Martinez, Chief of Police asked to edit field service request & agreement with the NMMP to add costs related to the trooper's service to the Village of Tularosa (equipment, dues, maintenance). Trustee Garcia made a motion; Trustee Brusuelas seconded the motion. All members voted Aye; motion carried.

**7.** Stephanie Dubois, planning and zoning wanted to explain the rules for members of the planning and zoning commission. She stated that there needs to be some updating on the creation and the terms for office for planning and zoning. She stated that they are part of the open meetings act and meetings are open to the public. Discussion only

**8.** Omitted

**9.** Rusty Helton, Planning and Zoning asked for approval for a building site permit for Melissa Grendon of 909 3<sup>rd</sup> St. Rebekah Bryant swore Rusty in. Trustee Garcia made a motion; Trustee Brusuelas seconded the motion. All members voted Aye; motion carried.

**10.** Deborah Cooksey, Mayor asked for approval of the appointment of Kimberly Skaggs to planning and zoning. Trustee Garwood made a motion; Trustee Brusuelas seconded the motion. All members voted Aye; motion carried.

**11.** Old Business:

**12.** New Business:

**13.** Adjourn: 6:47pm

---

Deborah Cooksey, Mayor

ATTEST: (seal)

---

Rebekah Bryant, Village Clerk