



RUSTY HELTON, VICE CHAIR

STEPHANIE DUBOIS, COMMISSIONER

Kimberly Skaggs

CHAIR

SCHANEN YATES UNSER, SECRETARY

VIRGIL JOHNSON III, COMMISSIONER

PLANNING & ZONING REGULAR MEETING

June 9, 2026 | MEETING MINUTES

Attendance:

- Kimberly Skaggs, Chair
- Schanen Yates Unser, Secretary
- Virgil Johnson III, Commissioner
- Stephanie DuBois, Commissioner

Not Present:

- Rusty Helton, Vice Chair

Call to Order:

- Chair Kimberly Skaggs called the regular meeting of the Planning & Zoning Commission to order at 5:30 p.m.

Pledge of Allegiance / Salute to the Flag of New Mexico:

- Those present stood for the Pledge of Allegiance and the salute to the flag of the State of New Mexico.

Roll Call to Establish Quorum:

- Roll call was conducted. Commissioners Skaggs, Yates Unser, Johnson and DuBois were present. Commissioner Helton was absent. A quorum was established.

Opening Comments:

- Chair Skaggs welcomed the Commissioners and thanked everyone for their hard work. She then invited Commissioner Johnson to speak.

Acceptance of Minutes:

- A motion was made and seconded to accept the May 12, 2026 Regular Meeting minutes as presented.

Action: Approved by unanimous voice vote.

Approval of Agenda:

- The commission reviewed the June 9, 2026 agenda.

Action: Approved by unanimous voice vote.

Public Comment:

- There was no public comment.

Action Items:

1. 2026-BP-013 Robert and Theresa Granados 3 Marin Dr.

Recommended for approval for the installation of an RV Storage/Shop but **postponed** due to lack of site plan. Site plan was sent but was not included in the application due to email issues. Application will be placed on agenda and presented if site plan is received prior to next Village Council meeting.

Motion Passed by unanimous voice vote

2. 2026-BP-014 Peter Tubbs 600 Bosque

Recommended Approval for installation of a garden plan on an existing concrete pad.

Motion Passed by unanimous voice vote.

3. 2026-BP-014 Rebekah Garcia 103 Sierra Blanca Ave

Recommended for Approval for Reroofing permit.

Motion passed by unanimous voice vote.

Unfinished Business

1. P&Z 2026 REFORM

A discussion was held regarding status of P&Z Reform. The Village Attorney has received a list of priorities, updated fee schedule and draft ordinances. Chari Skaggs and Secretary Yates Unser briefly updated the Commission on a telephone conversation that was held with the Village Attorney on Monday June 8, 2026. The Village Attorney assured the Commission that she was reviewing the reforms and will be able to update P&Z next week.

2. MOU's

A discussion was held on the status of the Memorandum of Understanding to be sent to Surveyors, Contractors, Roofing and Manufactured Home Sales and Installation Companies. Commissioner Yates Unser shared that Brennon Williams had strongly suggested that we include an MOU to the New Mexico Construction Industries Division.

3. SUP-001 Carr/Milks Cell Tower

A discussion was held regarding the need for a Wireless Communication Ordinance prior to moving forward with the next steps. The commission was also made aware that there had been an appeal filed regarding the zoning.

4. BP-007 CARR 1290 MESCALERO

Request update from Village regarding sewer hookup to 1290 Mescalero.

5.

New Business:

Stephanie DuBois brought up a code enforcement issue regarding a home on Montezuma.

Adjournment:

- Meeting was adjourned at 6:09pm

Approved

